

JAMIE MAGEE, CHAIRPERSON
LINDA FORTE
ANTIONETTE JOHNSON
CATHY PARKER
HELEN PASE
SCOTT PHILLIPS



LINDA ROGERS
LARRY SAVAGE
FRANCINE SHOCKLEY
FRAN SMITH
HELEN SMITH

Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County

Conference Planning Subcommittee Meeting

December 16, 2019

A meeting of the Conference Planning Subcommittee of the Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County was held on Monday, December 16, 2019, at the Sussex County Administrative Offices West Complex, 22215 North DuPont Boulevard, Georgetown, Delaware. The following Subcommittee members were present:

Will Childers
Linda Forte
Jamie Magee

Barbie McDaniel
Helen Pase
Linda Rogers

Call to Order

Jamie Magee, Subcommittee Chair, called the meeting to order at 10:05 a.m.

Approval of Minutes

A Motion was made by Linda Rogers, seconded by Helen Pase, to approve the minutes of November 18, 2019, as distributed. Motion Adopted by Voice Vote.

New Business

Jamie Magee announced the resignation of Carolyn O'Neal from the Conference Planning Subcommittee and the need for another appointee from the community, as well as a secretary. There were no volunteers to fill the vacancies; however, Cathy Parker agreed to take the minutes of the meeting.

Planning for Conference

- Jamie Magee reviewed the minutes of the November 18th meeting, providing information as to what was approved regarding the conference at that meeting.
- Discussion regarding graphics for the save-the-date flier and conference program followed. No one had any ideas for graphics. Linda Rogers stated the County seal could be used, as has been done in the past, if nothing new is suggested.



- Several questions were asked of Will Childers regarding the vendors at the May 2019 conference, such as placement of tables, possibility of the stage being dismantled, and discussion followed. Jamie Magee stated she will attempt to schedule an appointment with Kari Souder at Crossroad in early January, prior to the next Subcommittee meeting.
- Jamie Magee advised there was a small article in the December AARP Bulletin (page 38) regarding the Advisory Committee's website. Also, information on frauds and scams can be found at aarp.org/fraudwatchnetwork.
- Meagan Sekscinski was asked to join the Conference Planning Subcommittee prior to her recent maternity leave, and she has now agreed to do so. A Motion was made by Linda Rogers, seconded by Barbie McDaniel, to appoint Meagan Sekscinski as a community member of the Conference Planning Subcommittee. Motion Adopted by Voice Vote.

Ms. Sekscinski will obtain the 2019 conference files and templates from Amber Woodland and will assist in creating the save-the-date flier for 2020, as well as the program for the conference. The goal is to have the save-the-date flier out by the February meeting.

Next Meeting

The next meeting of the Conference Planning Subcommittee will be held on Monday, January 27, 2020, at 11:30 a.m. at the Sussex County Administrative Offices West Complex, 22215 North DuPont Boulevard, in Georgetown (following the regular Advisory Committee meeting).

Adjourn

A Motion was made by Linda Rogers, seconded by Will Childers, to adjourn. Motion Adopted by Voice Vote.

Respectfully submitted,

Cathy Parker, Member
Advisory Committee on Aging & Adults
with Physical Disabilities for Sussex County